

CITY OF ELBERTON
FINAL MEETING OF THE 2021 MAYOR AND COUNCIL
Monday, January 3, 2022 – 5:30 p.m.

Pursuant to due call and notice thereof the meeting of the Mayor and Council convened at 5:30 p. m. on Monday, January 3, 2022 in Council Chambers of the Municipal Building, 203 Elbert Street with Mayor Guest presiding.

Present were: Council Members Butler, Colquitt, Burton, Parham and Prince; City Attorney Jenkins, City Manager Dunn and City Clerk Churney.

Mayor Guest called the meeting to order and led the assembly in the Pledge of Allegiance. City Attorney Jenkins led the assembly in prayer.

Council Member Butler motioned to approve the minutes of the December 6 meeting, seconded by Council Member Burton and the motion passed unanimously (Butler, Colquitt, Burton, Parham, Prince).

There were no speakers from the floor or Ordinances and Resolutions to be considered at this meeting.

Council Member Parham motioned to approve the consent agenda, seconded by Council Member Prince and the motion passed unanimously (Butler, Colquitt, Burton, Parham, Prince).

1. Authorized the issuance of an alcoholic beverage license to Bhargavkumar (Bob) Shah for retail of beer and wine license for Petro Food Mart located at 310 Elbert Street.
2. Authorized the issuance of an alcoholic beverage license to Richard Melton on behalf of the Elberton Country Club for on premises consumption of beer, wine and distilled spirits license.
3. Authorized the closing of various streets on Sunday, January 16, 2022 for the Annual Martin Luther King Parade sponsored by the Martin Luther King Parade Committee.
4. Accepted the minutes, decisions and recommendations of the December 27, 2021 Elberton Planning Commission Meeting.

City Manager Dunn presented the following reports:

- Financial Report ending November 30, 2021.
- Monthly report on the activities of various departments as follows:

CITY CLERK:

The department issued the following licenses and permits over the past five years:

Classification	2021	2020	2019	2018	2017
Occupational Tax	287	250	231	208	197
Regulatory Permit	95	86	63	55	51
Professional	21	22	21	20	20
Financial	3	3	3	3	3
Insurance	285	298	286	266	236
Vending	8	12	10	9	10

After a final public hearing held in December, the 2022 Comprehensive Plan update was submitted to the Georgia Department of Community Affairs for a compliance review. Upon approval, the plan will need to be adopted by the Mayor and Council as required by Georgia Planning Act of 1989.

Pursuant to House Bill 879, the Georgia Department of Revenue is updating its alcohol licensing to develop a centralized alcohol licensing portal in partnership with local licensing agencies and license holders. The portal is intended to be a platform where both local and state alcohol license applications are submitted in order to streamline the licensing process and eliminate redundant processing. Phase 1 of this process will take effect in January of 2022.

FIRE DEPARTMENT:

The Fire Department responded to 54 Alarm Calls for the month of December, 2021. These calls consisted of 9 Vehicle Accidents, 35 Medical Emergencies, 5 False Alarms, 3 Aircraft Standbys, 1 Vehicle Fire, and 1 Structure Fire, The department conducted 6 fire inspections, 3 Pre Plans, and issued 3 burn permits. The Department conducted 326 hours of in-house training.

BUILDING INSPECTOR:

The building inspection department issued 8 permits for the month of December, 2021. Permits issued: 3 Electrical permits, 3 Building permits and 2 Sign permits. During this same period there were 6 building inspections, 4 electrical inspections and 2 sign inspections along with 5 site visits.

POLICE DEPARTMENT:

The Elberton Police Department released their monthly activity for the month of November 2021. The department recorded:

- 1,064 Calls for Service
- 530 Vehicle Traffic Stops
- 67 Incident Reports were filed
- 284 City Court cases made
- 18 Traffic accidents were investigated
- 42 People were arrested for various charges
- 9 Person was arrested for Driving under the Influence
- 186 Department Training Hours

The Group A crimes of the (NIBRS) National Incident Based Reporting System are sent to the FBI on a monthly basis. The Group A crimes for July 2021 are as follows:

	<u>November 2021</u>	<u>October 2021</u>
Kidnapping:	1	0
Rape Offenses:	1	0
Robbery:	1	1
Assault:	5	17
Arson	0	1
Burglary:	1	0
Larceny/Theft:	7	13
Motor vehicle theft:	1	1
Counterfeiting/Forgery:	1	0
Fraud Offenses:	0	1
Stolen Property Offenses:	0	0
Destruction/Damage/Vandalism:	3	8
Drug Offenses:	9	7
Weapons Violations:	3	2
Animal Cruelty:	0	2
Sex Offenses:	0	0
Prostitution Offenses:	0	0

WATER & SEWER:

The crews repaired water leaks on Fairway Drive, Burke Street, Medical Drive, Elbert Street, Mineral Springs Road and Brookwood Circle. The crews installed water taps at 1037 Old Middleton Road, 1469 Lena Drive and 1171 Russell Ridge Court. The crews cleaned and inspected sewer mains on Evergreen Drive and Country Manor Lane. The crews cleaned and inspected sewer laterals on Wayne Street, Pulliam Street and Almond Street. The crews installed sewer taps at 1037 Old Middleton Road and 307 South McIntosh Street.

Construction continues at the Filter Plant on the new clearwell and high service pump station. The contractors made the first wall pour of concrete on Thursday, December 23, 2021.

ELECTRIC:

The Electric Department replaced an old poles on N. McIntosh St. and on Old Hartwell Road. The

department removed a dead tree on Pulliam Street for the Street Department. The department replaced 10 poles and 4 transformers at Turner Concrete due to age.

PUBLIC WORKS:

The department performed routine maintenance and operations during the month of December. The Street Department installed new shorter, rubber, and more visible parking bumpers from the Samuel Elbert Hotel down to Papas Pizza on the square in place of the taller concrete ones that were there.

NATURAL GAS:

The Natural Gas Department installed a 2" High Density Main on Press Mann Rd. to serve a new customer building a new house.

Gas In-Home Sales and Service for FY2022

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
New Customers Installed	1	3	0	4	4	0							11
Existing Customers Serviced	2	1	1	0	7	3							14
Total	3	3	1	4	11	3							25

Appliances installed, repaired, replaced, or serviced for FY2022

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Water Heaters	1	2	1	2	5	1							12
All Other Appliances	5	3	0	0	5	3							16
Total	6	5	1	2	10	4							28

MAIN STREET ELBERTON:

On Sunday, December 5 Main Street helped the Elbert Chamber with the annual Christmas parade. The parade seemed to be well attended. Main Street held our yearly planning session on Tuesday, December 14. The board approved all of our annual events for 2022, and we also discussed a few new events and different ways that Main Street can be involved in the community in the New Year.

ELBERT HOTEL:

The latest occupancy statistics are as follows:

	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>
July	29.5%	38.8%	47.2%	31.4%	39.4%
August	33.8%	33.3%	50.2%	33.9%	40.0%
September	45.6%	36.3%	50.1%	31.5%	40.1%
October	42.8%	48.9%	39.5%	34.0%	46.7%
November	34.2%	29.9%	41.0%	31.5%	49.0%
December	32.5%	40.9%	30.3%	20.8%	
January	27.2%	35.5%	21.9%	28.9%	
February	29.0%	26.6%	33.1%	32.7%	
March	37.9%	35.0%	19.2%	32.7%	
April	32.3%	40.5%	4.7%	38.5%	
May	43.1%	52.7%	10.5%	43.7%	
June	36.4%	50.4%	19.8%	38.5%	
AVERAGE	35.4%	39.1%	30.6%	33.2%	43.1%

Like November, December's occupancy should finish the month at higher than pre-pandemic levels.

There were no matters to be presented by the City Attorney this month.

Matters to be considered by Council:

- Mayor Guest thanked everyone for their support as Mayor for the past sixteen years.

There being no further business to come before Council, upon proper motion and second the final meeting of 2021 was adjourned.

CITY OF ELBERTON
ORGANIZATIONAL & REGULAR MEETING OF THE MAYOR AND COUNCIL

Monday, January 3, 2022 – 5:43 p.m.

Pursuant to due call and notice thereof the Organizational & Regular Meeting of the Mayor and Council convened as stated above in Council Chambers of the Municipal Building, 203 Elbert Street with Mayor Guest presiding.

Present were: Council Members Butler, Colquitt, Burton, Parham, and Prince; City Attorney Jenkins, City Manager Dunn and City Clerk Churney.

Mayor Guest called the meeting to order and handed over the gavel to Mayor Elect Daniel Graves.

Superior Court Judge Chis Phelps administered the oath of office to Mayor Daniel Graves. Mayor Graves administered the oath of office to Council Members Carey Butler, Rick Prince and Kyle Parham.

Mayor Graves asked for nominations for Mayor Pro Tempore for calendar year 2022. Council Member Butler nominated Council Member Terry Burton for Mayor Pro tem. Council Member Butler motioned to close the nominations, seconded by Council Member Prince and the nomination passed unanimously (Butler, Prince, Parham, Colquitt). Mayor Graves administered the oath of office to Mayor Pro Tempore Burton.

Mayor Graves asked for nominations for City Attorney for calendar year 2022. Council Member Colquitt nominated Steve Jenkins as the City Attorney. Council Member Butler motioned to close the nominations, seconded by Council Member Parham and the nomination passed unanimously (Butler, Burton, Parham, Prince, Colquitt). Mayor Graves administered the oath of office to City Attorney Jenkins.

Mayor Graves asked for nominations for Municipal Court Judge for calendar year 2022. Council Member Butler nominated Robert A. Johnson as Municipal Court Judge. Council Member Butler motioned to close the nominations, seconded by Council Member Butler and the nomination passed unanimously (Butler, Burton, Parham, Prince, Colquitt). Mayor Graves stated that the oath of office for Judge Johnson would be completed at a later date.

Council Member Butler introduced a Resolution of Appreciation honoring former Mayor Guest.

A RESOLUTION HONORING
MR. LARRY L. GUEST
RETIRING MAYOR OF THE CITY OF ELBERTON, GEORGIA

WHEREAS, Mr. Larry L. Guest served the City of Elberton as a member of the City Council for twenty-seven years; and

WHEREAS, Mr. Larry L. Guest served as Council Member for eleven years from January, 1987 until January, 1994, and from January, 2002 until January, 2006; and

WHEREAS, Mr. Larry L. Guest served as Mayor for sixteen years from January, 2006 until January, 2022; and

WHEREAS, Mr. Larry L. Guest has been involved in numerous initiatives of great importance to the City of Elberton, and has served in his role with professionalism, integrity, humility, and compassion; and

WHEREAS, during Mr. Larry L. Guest's tenure, he served the citizens and customers of Elberton well on numerous boards and committees including the boards of directors of MEAG Power and of Electric Cities of Georgia; and

WHEREAS, the City of Elberton wishes to recognize Mr. Larry L. Guest for his dedication and excellent leadership to the citizens and customers of the City of Elberton, and express appreciation for his work.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Elberton hereby honors **Mr. Larry L. Guest** for his long and distinguished service in local government in Georgia, and for his commitment, dedication, and leadership to the City of Elberton. The City of Elberton hereby express its appreciation for his service to the community, and wishes him a healthy and fulfilling retirement.

Unanimously adopted this 3rd day of January, 2022.

City Manager Dunn read the Resolution in its entirety. Council Member Butler motioned to adopt the Resolution, seconded by Council Member Parham and the motion pass unanimously (Butler, Burton, Parham, Prince, Colquitt). Mayor Graves presented former Mayor Guest a framed copy of the signed Resolution.

There being no further business to come before Council, upon proper motion and second the meeting was adjourned.